

minutes

Item 6.1.2a*

E- Meeting of the Quality Committee

Minutes of the Quality Committee Meeting scheduled on Tuesday 7th April 2020

Meeting Participants:

Committee Members:

Nick Brooks
Mark Jones
Karen O'Hagan

Non-Executive Director-Chair
Non-Executive Director
Non-Executive Director

Committee Attendees:

Sue Pemberton
Raph Perry
Marga Perez-Casal

Director of Nursing & Quality
Medical Director
Director of Research & Innovation

Apologies:

In accordance with the Trust's response to Covid-19, it was decided that face to face meetings were to be limited and therefore a system to enable business to be conducted by remote working was devised. The papers were produced as usual and in accordance with the business cycle and distributed on 31st March 2020 by e-mail. A template was produced for each meeting participant to complete individually. This required each participant to record comments and questions as they reviewed each paper, and where a decision was needed, to record whether or not they supported the recommendation.

An email conversation was held between Nicholas Brooks, Committee Chair and Sue Pemberton, Director of Nursing and Quality to review the comments of individual participants. A summary of key issues raised is documented below as minutes of the e-meeting, and individual participant's comments have been retained on file in support of the minutes.

Action

In reviewing the feedback from participants, the Chair did not feel that there were any issues raised that warranted further discussion or clarity but it was noted that the facilitation of a conference call had been made available, in the event that the Chair or any Committee member required this.

1. Apologies for Absence

As all meeting participants contributed to the e-meeting, no apologies were recorded and the meeting was deemed quorate.

2. Declarations of Interest

All meeting participants had been asked to declare any interests in respect of items listed on the agenda. All participants declared that they had no interests.

3. Minutes of meeting held on: 7th January 2020

The meeting participants had no additional comments for the minutes of the previous meeting.

4. Patient Story

There was no patient story, therefore there was nothing further to note.

5. Action Log

Item 1 – Mortality amongst Welsh patients – This item was deferred to September 2020.

Item 2 – Medications Incidents – This item is to be discussed at the next meeting in July.

6. Quality

6.1 Clinical Quality Performance Report

The Director of Nursing and Quality noted that there had been one C.Diff during the month. Blood cultures taken within 24 hours were highlighted in red in the report, work was ongoing to increase compliance with the target.

The Chair added that PCI MACE (complication) rates were extraordinarily low – it was suggested that following the Coronavirus pandemic the target might be re-set and benchmarked, if possible, against comparable centres; this will be discussed at a later date. A question was noted concerning the Trust's on-going support for the ambulance service during the Covid-19 crisis, and if it could be improved; this too will be discussed further following the Coronavirus pandemic. The Trust's excellent progress on medication errors was noted. Blood culture data were still below target, but work continues. Discharge timings have become critical and a member of the Committee asked what measures the Trust had in place to improve performance during the crisis.

6.2 Annual Assurance Report

It was noted by the Chair that the wording of paragraph 4ii (concerning QIAs for CIPs) should be discussed prior to next year's revision.

The Director of Research and Innovation noted an amendment in the Membership section of the Terms of Reference: the job title should read

“Director of Research and Innovation” as opposed to “Director of Research and Informatics”.

MU

6.3 Quality Impact Assessments & Update Report

The Committee noted the excellent work that had gone into this report.

6.4 Quality & Patient Family Experience Key Assurances/Risk Reports

This agenda item was deferred to September 2020.

6.5 Stroke Sentinel Audit

This agenda item was deferred to September 2020.

6.6 Deep Dive Dr Foster Data

This item was deferred to September 2020.

7. Clinical Effectiveness

7.1 Mortality Review Annual Report (including Review of Cusum Curves)

This agenda item was deferred to the next meeting in July 2020.

7.2 GIRFT Report Actions and Progress Update

This item was deferred to September 2020.

8. Compliance & Regulation

8.1 Quality Risks

The Chair noted the Covid-19 risk and congratulated the team for their planning and mitigation.

8.2 LHCH Annual Assessment Outcome

This agenda item was deferred to September 2020.

9. Date and time of Next Meeting:

Tuesday 7th July 2020, 11am-1pm, Research Meeting Room